



248 BOSTON ROAD, BILLERICA, MA 01821  
978-671-0921 \* FAX 978-671-0927 \* [billericarecreation@town.billerica.ma.us](mailto:billericarecreation@town.billerica.ma.us)

## FIELD PERMIT APPLICATION

*Alcoholic beverages & smoking are NOT permitted at any Parks & Recreation Facilities*

Applicant Name: \_\_\_\_\_ Group/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant (See Disclaimer below)

Field Requested: \_\_\_\_\_

Type of Activity: \_\_\_\_\_ Youth \_\_\_\_\_ Adult \_\_\_\_\_

Single-Use Request: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Multi-Use Request (use table below): \_\_\_\_\_ Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Start Time							
End Time							

### Permit Applications will not be accepted without the following documents:

- \_\_\_\_\_ The Recreation Department requires a Certificate of Insurance naming the Town of Billerica as an additionally insured party for a minimum of \$1,000,000.00 general liability coverage.
- \_\_\_\_\_ CORI Certification Letter – required for all organizations servicing youth under 18 years of age.
- \_\_\_\_\_ Signed acknowledgement of Billerica Recreation field/facility policies and procedures.
- \_\_\_\_\_ Permit Fee

### DISCLAIMER

The person whose name appears above is responsible for the action of all persons using the field site in association with this permit. This includes responsibility for the removal of all litter, and all damages to the site. The permit will immediately be revoked for the use of alcohol, smoking, any illegal substance, violation of the law and any behavior deemed inappropriate by the Director of Recreation or his/her duly appointed representative.

If at any time an unfavorable condition exists or conduct by a participant or participants is deemed inappropriate, the Director of Recreation or his/her duly appointed representative reserves the right to discontinue all activities or dismiss the persons detrimental to the activity. As a condition of use, the permit holder agrees to furnish at their own expense, Police or other protection, if deemed necessary by the Director of Recreation or his/her duly appointed designee, and to reimburse the Town of Billerica for any damages done to the site. I further agree to release and hold harmless the Town of Billerica, its officers, employees, agents and attorneys from any and all liability or expenses arising out of any incident occurring at the permitted facility.

**\*My signature above indicates that I have read and agree to the above Disclaimer, and the information listed on the Field/Facility Policies and Procedures document, and I understand and will fully abide by the terms, conditions and provisions contained or referred to therein.**